

**Disclosure under Regulation 25 and 46 of  
SEBI (Listing Obligations And Disclosure Requirements) Regulations, 2015**

**Details of Familiarization Programmes imparted to Independent Directors**

The Company has an orientation process/familiarization programme for its independent directors that includes

**Induction on joining the Board of Directors of the Company:**

When a new independent director is appointed, he/ she is welcomed to the Board of Directors of the Company and information regarding the following are shared with them;

- a. Board evaluation process and procedures
- b. Memorandum of Association and Articles of Association of the Company
- c. Annual Reports of last three consecutive years
- d. Code of Conduct for Directors and Senior Managerial Personnel
- e. Note on Directors roles and responsibilities
- f. Introduction of fellow Directors and the Senior Managerial Personnel of the Company
- g. Policies on various business aspects and practices

Each of our independent directors have attended such orientation process/familiarization programme when they were inducted into the Board.

Whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

**Regular Familiarization Modules:**

The Board and Committee meetings of the Company are held on quarterly basis. The members of the Board meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

The Independent Directors are also being continually updated on all important developments within the Company and regulatory changes which includes the following:

- a. Important development in the industry and business model of the Company and regular updates on the company's internal environment and external environment in which it operates.
- b. Briefing by the Executive Director periodically relating to the planning, strategy, operation, functions and projects of the Company.
- c. Quarterly information on operations made to the Board and Committees include information on business performance, operations, market share, financial parameters, senior management changes, compliances, etc.
- d. The Board Members are promptly updated on any change and new development with regard to relevant regulatory requirement such as SEBI regulations, Companies Act etc.
- e. The Board members are also made aware about the compliances applicable on the Company by way of quarterly compliances report.

**Details of Familiarization Programmes imparted to Independent Directors**

Date of Programme	28.03.2015	11.02.2016	09.02.2017	12.02.2018	12.02.2019	11.02.2020	12.02.2021	09.02.2022
No. of Independent Directors attended the Programme	3	2	4	4	6	5	5	6
No. of hours spent in the Sessions attended	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Cumulative till date [No. of hours spent in the Sessions attended]	1.00	2.00	3.00	4.00	5.00	6.00	7.00	8.00
No. of programmes attended.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Cumulative till date [No. of programmes attended]	1.00	2.00	3.00	4.00	5.00	6.00	7.00	8.00
Programme Details	a. To make aware about the business performance, operations, market share, financial parameters, senior management changes, compliances.							
	b. Updating Independent Directors of the Company about planning, strategy, operation, functions and projects of the Company.							